



Dear Parents:

Our cafeteria uses a computerized point-of-sale system in the cafeteria. This system allows students to put money on account instead of paying cash each day.

- When your child comes through our lunch line they enter their PIN number (this is their student ID number that is on their schedule) into a PIN pad.
- The cashier presses a key that brings the student's picture and account balance onto the screen.
- She then enters the items purchased and the amount is automatically deducted from the student's balance.
- Students can still pay cash each day if they wish. They will still enter their numbers into the PIN pad.

If a student is free or reduced, no one will know. Other students in line don't know whether your child has prepaid for lunches or receives a free lunch.

Our point-of-sale system tracks every purchase made in the cafeteria. It will also print out your student's purchases if you want to see where they are spending their money. You may also view your child's balance and participation reports online. Go to [www.bgcsfoodservice.com](http://www.bgcsfoodservice.com) and click on the mySchoolBucks icon to set up your ID and password. You may also directly access the site at [www.myschoolbucks.com](http://www.myschoolbucks.com).

Also, we can enter any dietary restrictions your child might have (such as peanut allergy) into our system. When the child's information comes up on the screen this will be displayed in prominent red letters to make sure the cashier checks the child's purchases.

If you would like to prepay for your child's lunches, we can accept any amount. Please make the checks out to **BG Board of Education** and have your child drop it by the cafeteria before school starts. **Be sure to write your child's name or student ID number on the check. Post dated checks are not accepted. All checks are deposited the day they are received.** Also you can pay for your child's lunches online at [www.bgcsfoodservice.com](http://www.bgcsfoodservice.com) using my SchoolBucks. There is a \$1.75 per transaction charge for this service.

It is our hope that you will find this system convenient to use. Our lunch lines move much faster when students take advantage of the prepay option. The cashiers save time when they don't have to wait for the students to find their money and then stop and make change. This gives our students more time to sit down and enjoy their lunch and the company of their peers.

Please contact me if you have any questions or comments.

Sincerely,

Abby Forschner  
Food Service Director  
(419) 352-3576 ext. 4040

