



## ATTENTION SENIORS!! CLASS OF 2020

It is time for you to make a very important decision – how you would like your name to appear on your diploma. Please discuss this with your parents, fill in the information below and return this form to the high school office during registration days on August 12, 13, 14 and 15, 2019 or NO LATER than September 6, 2019.

If you do not return the form by the deadline, your full name (first, middle, last) as it appears in the school records will be used.

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**PRINTED name as you would like it to appear on your diploma.**

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### ADDITIONAL SENIOR INFORMATION

**CAPS & GOWNS/GRADUATION ANNOUNCEMENTS:**

A Jostens representative will be at the high school on **October 10, 2019 at 9:20 a.m.** for a senior class meeting to discuss ordering caps and gowns and graduation announcements. Orders will then be taken during lunch on **October 17, 2019** (Penta students will be having a meeting with Jostens at Penta at a date to be announced). If you miss the meeting, it is **YOUR** responsibility to pick up the information in the high school office. **Please make sure your parents are aware of these dates. CAPS AND GOWNS MUST BE PURCHASED FROM JOSTENS IN ORDER TO PARTICIPATE IN THE GRADUATION CEREMONY. THE COST OF THE CAPS AND GOWNS WILL INCREASE THE LONGER YOU WAIT TO PLACE YOUR ORDER SO GET YOUR ORDER IN ON OCTOBER 17, 2019.**

**SCHOLARSHIP APPLICATIONS, ETC.:**

Announcements will be made from time to time regarding deadlines for scholarship applications and other senior information. All seniors should pay attention to these announcements, but especially **CCP students, CBI students, PENTA students, Marketing students and Co-Op students** who are out of the building. It is up to you to get these things taken care of. If you would like the morning announcements e-mailed to you daily, please see Mrs. Bauman in the Main Office at the High School or e-mail her at [sbauman@bgcs.k12.oh.us](mailto:sbauman@bgcs.k12.oh.us) You can also subscribe through the High School website.

**SENIOR LETTER:**

Sometime after January, 2020, a letter and senior reminders will be e-mailed to you and your parents regarding prom, the senior picnic, distribution of caps and gowns, graduation practice and ceremony, etc. **Make sure you and your parents receive this information.**